

TO OUR CONTRIBUTORS

Publication in the Indian Journal of Extension Education is generally open to the members of the Indian Society of Extension Education except when the articles are called for by special invitation.

Manuscripts for publication should be submitted to the Editor. Two copies of the manuscript are required, the original and one clear copy. The manuscript should be typed double spaced on one side of the paper only with $1\frac{1}{2}$ inch margin on the left and 1 inch on the right.

Brevity, brevity and conciseness are essential in form, style, punctuation, spelling and use of words. Manuscripts should conform to the best usage in the leading journals in India and abroad. Numerical data, calculations, graphs and charts, etc. should be carefully checked.

The first page of the manuscript should contain the following:

The title of the article, centred. Any footnote referring to the title or giving acknowledgement should appear as footnote 1 at the bottom of the page.

The name of the author(s) unaccompanied by their degrees, titles, etc., should be written on the next line after the title of the paper, with the author identification appearing as footnote 2, at the bottom of the page after footnote 1.

References to literature arranged alphabetically according to author's name should be placed in a list of 'References' at the end of the article. Each reference should contain the name of the author (with initials), title, complete name of the publisher, place and date of publication, volume and page numbers. In the text the reference should be indicated by the author's name, followed by the serial number given in bracket. The style for references is given in the next page.

Tables should have a heading stating its number and contents clearly and concisely. Each table should be placed on a separate sheet with a guideline (Table-here) for each in the text.

Articles should conclude with a summary highlighting the main findings and conclusions.

Quotations should be placed inside punctuation marks.

Manuscripts forwarded to the Editor for publication are understood to be offered to the Indian Journal of Extension Education, exclusively. It is also understood that the authors have the approval of their Department, Faculty, or Institute in cases where such permission is required.

The Editorial Board takes no responsibility for facts or opinions expressed in this journal which rests entirely with the writers thereof.

REFERENCE STYLE FOR THIS JOURNAL

Book

Kelsey, L.D. & Hearne, C.C. "*Cooperative Extension work*" Ithaca, New York. Comstock Publishing Association, 1955.

Journal article:

Richard E. McArdle. "A Philosophy of Administration", *Journal of Cooperative Extension*, Vol.I. 1963, 4 (Winter 1963).

Experimental Station Bulletin

Lloyd R. Bostain and John E. Ross, "*Mass Media the Wisconsin Farm Family*". Madison-Wisconsin Agri.Exp. Sta. Bull.234,

Edited, Translated Books:

Douglas Ensminger "Need for Extension Training" in "*Extension Education in Community Development*", Issued by the Farm Information Unit, Directorate of Extension, Ministry of food and Agriculture, Govt. of India. New Delhi. 1962 pp.58-65.

Mimeographed Material

Robert S. Fleming, "How Children Learn", presentation to Nutrition Education Conference, January 30, 1962. Federal Extension Service, 4-H, 06, p. (Mimographed)

Unpublished Report:

James L. Smith, "The Role of Extension Agents" Paper presented at the annual meetings of the Rural Sociological Society, St. Louis, Missouri, August, 1960.

Thesis:

Lowerence Biever, "Roles of County Extension Agents As Perceived by county Agricultural Committee Members in Wisconsin".....unpublished Ph.D dissertation University of Wisconsin, 1951.